



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

ELECTRICAL ADMINISTRATIVE BOARD
Ottawa Building, Upper Level, Conference Room #4
611 West Ottawa Street
Lansing, Michigan 48933

APPROVED 05/11/2017

MINUTES
February 16, 2017
9:30 a.m.

MEMBERS PRESENT

Mr. Thomas Erdman, Chairperson
Mr. Ernest Harju
Mr. Alan Kuipers
Mr. Joseph Gillespie
Mr. Scott Weaver
Mr. Brian Williams

MEMBERS ABSENT

Mr. Paul Lemley
Mr. Corey Hannahs
Mr. David Vallier
Vacant, Insurance Inspection Bureau Representative

DEPARTMENT PERSONNEL ATTENDING

Mr. Keith Lambert, Director, BCC
Ms. LeeAnn Allaire, Manager, Administrative Services Division, BCC
Ms. Tracie Pack, Department Analyst, Administrative Services Division, BCC
Ms. Sara Leiby, Secretary, Administrative Services Division, BCC

OTHERS IN ATTENDANCE

Mr. Jon Althouse
Mr. Quentin Blonde
Mr. Dylan Demoult
Mr. Michael Elle
Mr. Dave Filipiak
Mr. Nolan Guldenzoph
Mr. Ty Hart
Mr. Thomas Jimkoski
Mr. Luke Johnson
Mr. Joseph Jones
Mr. Kurti Kuzniar
Mr. Brice Leuenberger
Mr. Glen Luckhardt
Mr. Chad McClintock
Mr. Alex Mitchell
Mr. Joel Schultz
Mr. Tyler Swick

Providing for Michigan's Safety in the Built Environment

Mr. Johntae Tramel
Mr. Josh Warner
Mr. Nick Wilson
Mr. Andrew Young

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson Erdman called the meeting to order at 9:30 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

A **MOTION** was made by Board Member Kuipers and **SECONDED** by Board Member Harju to approve the agenda. **MOTION CARRIED.**

3. APPROVAL OF MINUTES

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Board Member Weaver to approve the minutes for the November 17, 2016 meeting. **MOTION CARRIED.**

4. DIRECTOR'S REPORT

Mr. Lambert provided information on the following:

- A. The Health Facilities Evaluation Section from the Bureau of Community and Health Systems joined the Bureau of Construction Codes on January 30, 2017.
- B. Code update:
 - i. The 2015 Michigan Building Code takes effect on April 20, 2017.
 - ii. The 2015 Michigan Plumbing Code takes effect on April 20, 2017.
 - iii. The 2015 Michigan Mechanical Code takes effect on April 12, 2017.
 - iv. The 2015 Michigan Rehabilitation Code became effective immediately on December 13, 2016.
 - v. The 2015 Michigan Energy Code is expected to be in effect early this summer.
- C. Partnership with CE Broker is being expanded to include tracking of electrical test prep courses and electrical apprenticeship training programs in addition to the code update courses currently tracked.
- D. The Bureau is working with Todd Tennis, Capitol Services Lobbyist, to revise definition for electrical wiring for clarification and to address proof of licensure at the request of an enforcing agency in 2016 PA 407, Skilled Trades Regulation Act.
- E. 2016 PA 407, Skilled Trades Regulation Act which takes effect on April 4, 2017. The Bureau will promulgate new rules to address the new statute to eliminate conflicts and rules that exceed authority.

5. APPLICANTS APPEARING BEFORE THE BOARD

- A. **Mr. Robert Booras**, Master Electrician Examination Applicant, requested Board review for permission to take the Master Electrician Examination. Mr. Booras was not present for the review.

Following discussion, a **MOTION** was made by Board Member Weaver and **SECONDED** by Board Member Gillespie to deny Mr. Booras' application to sit for the master electrician examination. **MOTION CARRIED.**

6. LICENSING ADMINISTRATIVE ACTION

- A. **Mr. Charles Cossin**, Licensed Master Electrician, Stipulation for Complaint No. E-16-0621 was presented to the Board for review.

7. UNFINISHED BUSINESS

- A. Following review of the adhoc committee's drafted definition of Minor Repair, the Board requested the committee to revise the drafted definition to be reviewed at the next scheduled meeting.

8. NEW BUSINESS

- A. Mr. Lambert informed the Board that notification of complaint and request for review and correction of noncompliant practice was mailed to City of Portage for requiring licensed fire alarm contractors to obtain certification by a recognized listing agency in order to install fire alarm systems in the jurisdiction.

9. PUBLIC COMMENT

- A. Mr. Dave Filipiak, explained that MSU Electrical Technology Program students and the program director, Mr. Jon Althouse, were attending the meeting to observe the electrical industry. Mr. Filipiak inquired if there is a grace period in which a licensed electrician can work after expiration prior to payment of a license renewal and on the license fees of 1956 PA 217, Electrical Administrative Act.
- B. Mr. Dylan Demoulied asked if the Board has seen any improvements to the pass/fail ratios for the journey exam since the implementation of the RT program in 2010.
- C. Board Member Weaver provided encouragement to the MSU Electrical Technology Program students noting the need for electrical apprentices and journeyman in the field.

10. 2017 MEETING DATES

The Board is scheduled to meet at 9:30 a.m. at 611 W. Ottawa, Lansing, MI 48933 in Upper Level Conference Room #2 on May 11, 2017, August 10, 2017, and November 9, 2017.

11. ADJOURNMENT

A **MOTION** was made by Board Member Kuipers and **SECONDED** by Board Member Harju to adjourn the meeting at 10:41 a.m. **MOTION CARRIED.**